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# CACTUS and SUCCULENT SOCIETY of NEW MEXICO

P.O. Box 21357

Albuquerque, New Mexico 87154-1357

<https://www.new-mexico.cactus-society.org>

## ORGANIZATION POLICY

### SHOW AND SALE EVENT RULES OF OPERATION

The following Cactus and Succulent Society of New Mexico (CSSNM) Policy shall be followed until such time as it is abolished or amended by an Executive Board Decision or general membership vote. This policy covers the general rules of operation not otherwise stated in vendor and chairperson documents for the annual show and sales event.

**Hours of Operation.** The hours of operation for the Spring Show and Sale will be as follows.

- Judging of Show plants will begin no later than 7:00 a.m. on Saturday morning.
- Saturday sale hours will be from 10:00 a.m. to 4:00 p.m.
- Sunday sale hours will be from 11:00 a.m. to 3:00 p.m.

Revised hours of operation may be considered by the Executive Board as needed or recommended.

**Pre-Sale Purchases.** The pre-sale purchase privilege is primarily provided as an incentive to encourage active participation in the educational aspect of the event, the Show. Therefore, only exhibitors will be afforded the opportunity to purchase plants prior to opening the doors to the public. The number of plants exhibitors may purchase will be determined by the number of plants entered. Vouchers will be issued at the time show plants are signed in permitting the purchase of one plant for one plant entered, two plants for two plants entered and three plants for three or more plants entered. No more than three plants may be purchased during pre-sale.

**Checkout Policies.** All sales at the Spring Show and Sale will be final – no returns permitted.

Vendors are responsible for ensuring all of their plants have a barcode label and that there are not multiple conflicting labels. Cashiers will no longer attempt to ascertain correct pricing, but will ring the plant up as belonging to CSSNM which will receive the proceeds.

With limited Sunday hours, the option to have half price sales is discontinued. Vendors wishing to lower their prices to move plants must have alternate barcode stickers on hand to reprice their plants. New price stickers must be placed on top of the original ones. Vendors are not permitted to give free plants to customers prior to the end of the sale. Once the sale ends, vendors may dispose of unwanted plants as they see fit through donations and/or giveaways.

**Silent Auction.** The Silent Auction was designed as a separate CSSNM fundraiser and not an extension of vendor sales. Therefore all silent auction plants are expected to be donations to CSSNM with all proceeds to benefit the work of the Society. [ Exceptions may be considered on a case-by-case basis with the approval of the event chairs.]

The Silent Auction will only be conducted on Saturdays and will end at 3:00 p.m. All plants must be picked up and paid for by 2:00 p.m. on Sunday.

Only the current silent auction bid sheet posted on the CSSNM website will be used.

APPROVED BY EXECUTIVE BOARD MEMBER VOTE ON 13 JANUARY 2025.